

Maximum time for completion of program

The maximum period for satisfying the requirements for completion of a program:

Program Level	Full time Equivalent Study	Maximum Time
Coursework Masters, comprising two years full-time study or equivalent	2 years	6 years
Coursework Masters, comprising one and a half years of full-time study or equivalent	1.5 years	5 years
Coursework Masters, comprising one year of full-time study or equivalent	1 year	4 years
Graduate Diploma	1 years	4 years
Graduate Certificate	.5 years	3 years
Bachelor degree	4 years	10 years

Measurement of time limits

- Time limits are measured in calendar years from the first day of the first teaching period in which the student was enrolled in the program. The maximum time limit for completion is not extended by any periods of approved leave of absence, absence without leave, exclusion, suspension, expulsion or any other periods of interruption.
- Students re-admitted to a program after non-approved periods of leave will also have this time included in the calculation of time limits.
- Credit transfer reduces the maximum time limit for completion by the equivalent proportion of the degree credited.

Extension of maximum time for completion

- On application from the student, the Dean may grant an extension of up to one year (12 months) to the maximum period for completion of a program where the Dean is satisfied that exceptional circumstances affected the student's progress in the program and that the student has a reasonable expectation of completing the program.
- In order to ensure that the student's knowledge and skills are up to date and comparable to other graduates, the Dean may revoke credit for courses and require the student to repeat courses or substitute courses.
- When approving an extension, the Dean must specify the study program the student is required to complete and the period of extension.

